

JACKSONVILLE SYMPHONY SOCIETY
June 8, 2021
ANNUAL MEETING
AGENDA

1. Call to Order at 7:00 p.m.

Minutes of the: May 11, 2021 Board Meeting – APPROVAL REQUIRED

2. Music Director’s Report - Dr. Garrett Allman

3. Executive Director’s Report – Hope K. Quarles

4. Treasurer’s Report – John Steckel

a. Financial Reports

b. FY 2021-22 Budget – APPROVAL REQUIRED

5. Committee Reports:

a. Executive Committee Report– Kim Streib

b. Publicity Committee Report – Jim Ringle

c. Membership Committee Report – Robert Seufert

d. Finance & Endowment Committee Report—John Steckel

e. Nominating Committee Report – Kim Streib

i. Friend of the Symphony Award – APPROVAL REQUIRED

ii. New Board Members – APPROVAL REQUIRED

f. Social/House Committee Report – Open

g. Event Committee Reports -

1. Talent Among Us Committee Report – Kim Streib

2. Jazz Benefit Committee – Jean Harlow-Truesdell

b. Ad hoc Committee Reports -

1. Ad Sales Committee – Kim Streib

2. By-laws Committee Report – Jerry Bauer

3. Youth Outreach Committee Report - Jean Harlow-Truesdell

6. Old Business –

7. New Business –

a. Upcoming Event: No Show Gala – June 26, 2021

Next- Board Meeting: August 10, 2021

Jacksonville Symphony Society
Balance Sheet Prev Year Comparison
As of June 8, 2021

	Jun 8, 21	Jun 8, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
101 · Farmers State Bank - Checking	2,690.65	6,201.06	-3,510.41	-56.6%
103 · PayPal	1.83	0.00	1.83	100.0%
105 · Cash Box Change	350.00	350.00	0.00	0.0%
Total Checking/Savings	3,042.48	6,551.06	-3,508.58	-53.6%
Total Current Assets	3,042.48	6,551.06	-3,508.58	-53.6%
Other Assets				
121 · Music	2,341.05	2,341.05	0.00	0.0%
125 · Other Assets	22.33	22.33	0.00	0.0%
141 · Endowment Fund- General	97,637.26	97,637.26	0.00	0.0%
Total Other Assets	100,000.64	100,000.64	0.00	0.0%
TOTAL ASSETS	103,043.12	106,551.70	-3,508.58	-3.3%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
150 · Accounts Payable	-502.75	-314.73	-188.02	-59.7%
Total Accounts Payable	-502.75	-314.73	-188.02	-59.7%
Other Current Liabilities				
152 · Payroll Liabilities	4,950.26	4,220.52	729.74	17.3%
160 · Memorial Gifts- undesignated	2,432.00	2,432.00	0.00	0.0%
161 · Due to Endowment- Youth	6,295.00	6,295.00	0.00	0.0%
Total Other Current Liabilities	13,677.26	12,947.52	729.74	5.6%
Total Current Liabilities	13,174.51	12,632.79	541.72	4.3%
Long Term Liabilities				
185 · Other Liabilities	16,000.00	16,000.00	0.00	0.0%
Total Long Term Liabilities	16,000.00	16,000.00	0.00	0.0%
Total Liabilities	29,174.51	28,632.79	541.72	1.9%
Equity				
186 · Opening Balance Equity	84,045.40	80,229.49	3,815.91	4.8%
187 · Unrestricted Net Assets	640.28	2,336.26	-1,695.98	-72.6%
Net Income	-10,817.07	-4,646.84	-6,170.23	-132.8%
Total Equity	73,868.61	77,918.91	-4,050.30	-5.2%
TOTAL LIABILITIES & EQUITY	103,043.12	106,551.70	-3,508.58	-3.3%

Jacksonville Symphony Society Profit & Loss Prev Year Comparison

August 1, 2020 through June 8, 2021

	Aug 1, '20 - Jun 8, 21	Aug 1, '19 - Jun 8, 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
200 · Fundraising/Other Projects				
205 · Bake Sale	0.00	533.00	-533.00	-100.0%
208 · Jazz Benefit (net)	0.00	2,375.00	-2,375.00	-100.0%
212 · Talent Among Us (net)	0.00	-594.51	594.51	100.0%
213 · Special Fund Raising Event (net)	0.00	6,774.98	-6,774.98	-100.0%
214 · No Show Gala	0.00	1,980.00	-1,980.00	-100.0%
Total 200 · Fundraising/Other Projects	0.00	11,068.47	-11,068.47	-100.0%
300 · Earned Income				
302 · Single Admissions	0.00	2,548.00	-2,548.00	-100.0%
310 · Subscriptions	4,276.00	6,162.00	-1,886.00	-30.6%
314 · Program Ad Sales	0.00	6,065.00	-6,065.00	-100.0%
315 · Sponsorships	3,760.00	10,010.00	-6,250.00	-62.4%
Total 300 · Earned Income	8,036.00	24,785.00	-16,749.00	-67.6%
320 · Support Revenue				
322 · Subscriber Contributions-	19,145.00	15,530.00	3,615.00	23.3%
324 · Grants	5,200.00	0.00	5,200.00	100.0%
325 · Member Contributions- Other	0.00	1,150.00	-1,150.00	-100.0%
327 · Illinois Arts Council Grant	0.00	6,200.00	-6,200.00	-100.0%
329 · Non-Member Contributions	170.00	1,575.00	-1,405.00	-89.2%
Total 320 · Support Revenue	24,515.00	24,455.00	60.00	0.3%
370 · Other Income				
380 · Checking Account Interest	3.31	3.56	-0.25	-7.0%
385 · Miscellaneous Revenue	0.00	705.74	-705.74	-100.0%
390 · Endowment Earnings	2,659.79	1,003.99	1,655.80	164.9%
395 · Uncategorized Income	0.00	2,035.82	-2,035.82	-100.0%
Total 370 · Other Income	2,663.10	3,749.11	-1,086.01	-29.0%
Total Income	35,214.10	64,057.58	-28,843.48	-45.0%
Gross Profit	35,214.10	64,057.58	-28,843.48	-45.0%
Expense				
410 · Payroll Expenses				
401 · Salaries- Artistic				
401.1 · Orchestra Musicians Salary	556.66	17,960.00	-17,403.34	-96.9%
401.2 · Soloist/Contractual Fees	300.00	0.00	300.00	100.0%
401.4 · Chorale Director Salary	0.00	700.00	-700.00	-100.0%
401.5 · Music Director Salary	13,774.87	11,520.00	2,254.87	19.6%
Total 401 · Salaries- Artistic	14,631.53	30,180.00	-15,548.47	-51.5%
402 · Salaries- Other				
402.1 · Orchestra Manager Salary	1,005.00	1,675.00	-670.00	-40.0%
Total 402 · Salaries- Other	1,005.00	1,675.00	-670.00	-40.0%
403 · Administrative Personnel				
403.2 · Executive Director Salary	10,655.03	10,492.30	162.73	1.6%
Total 403 · Administrative Personnel	10,655.03	10,492.30	162.73	1.6%
411 · Taxes - Payroll	5,695.26	2,487.36	3,207.90	129.0%
412 · Payroll Software	619.01	95.50	523.51	548.2%
410 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%
Total 410 · Payroll Expenses	32,605.83	44,930.16	-12,324.33	-27.4%
500 · Other Expenses				
502 · Accounting Fees	34.70	543.52	-508.82	-93.6%
503 · Advertising	1,331.27	1,370.64	-39.37	-2.9%
515 · Dues and Fees	1,483.70	918.00	565.70	61.6%
518 · Receptions	0.00	214.20	-214.20	-100.0%
523 · Insurance	1,757.65	2,876.92	-1,119.27	-38.9%
530 · Office Expenses & Other	686.95	2,038.27	-1,351.32	-66.3%
532 · Postage, Mailing Service	400.17	831.16	-430.99	-51.9%
533 · Printing	775.32	2,509.69	-1,734.37	-69.1%
534 · Music Rental and Purchases	132.91	1,225.15	-1,092.24	-89.2%
540 · Office Supplies	300.44	573.30	-272.86	-47.6%
540.2 · Awards and Plaques	0.00	188.02	-188.02	-100.0%
540.4 · Special event expenses	563.88	0.00	563.88	100.0%
540.5 · Reconciliation Discrepancies	0.00	1,013.90	-1,013.90	-100.0%
541 · Telephone and Internet	252.27	138.19	114.08	82.6%
543 · Travel	0.00	8,833.67	-8,833.67	-100.0%
62100 · Contract Services	5,706.08	0.00	5,706.08	100.0%
500 · Other Expenses - Other	0.00	499.63	-499.63	-100.0%
Total 500 · Other Expenses	13,425.34	23,774.26	-10,348.92	-43.5%
Total Expense	46,031.17	68,704.42	-22,673.25	-33.0%
Net Ordinary Income	-10,817.07	-4,646.84	-6,170.23	-132.8%
Net Income	-10,817.07	-4,646.84	-6,170.23	-132.8%

Jacksonville Symphony Society
2020-2021 Season Numbers

Season Tickets Sold	61
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Viewership of Virtual Concerts

Septeber 26, 2020	179		
October 31, 2020	179		
December 12, 2020	402		
February 20, 2021	~200		
March 27, 2021	515	youtube 102	facebook 413
May 8, 2021	220	49	171

Jacksonville Symphony Society
Minutes of the Executive Committee Meeting
June 2, 2021

Present: Garrett Allman, Hope Quarles, Robert Seufert, John Steckel, Kim Streib

1. Financial Statements

H. Quarles reported that the only thing that had really changed since last month is that we have taken this year's Endowment Income Distribution (of about \$900) plus an additional two percent (2%) of the account's market value for operating expenses.

2. Budget

K. Streib reviewed the 2021 Draft Budget based partly on the previous 2020 alternative budgets. She will send out several previous budgets electronically. The 2021 budget will be voted on at the upcoming annual meeting, with adjustments possible depending on COVID-related circumstances.

3. Board Members

K. Streib reported that R. Seufert will be rotating off the board and that Charles Frank may be able to continue via Zoom. Garry Fredericksen has expressed an interest in joining the board. Nate Paulus will also be joining the board, and possibly Matt Nall. G. Allman reported that IC student Miles Atkins would be willing to serve on the board and has also expressed an interest in having an internship with the JSS.

4. No Show Gala

H. Quarles has completed the invitation and response card and mailed these today.

5. Brochure/Dates/Ideas

G. Allman distributed a preliminary draft of the 2021-22 concert schedule, with fairly secure dates since IC has established its schedule. He will work on the rehearsal schedule. The nature and date of the Youth or Family-Friendly Concert is still to be determined. We need to brainstorm for a theme for the concert season and brochure.

6. Annual Meeting

K. Streib will meet with the Nominating Committee, and the Friend of the Symphony recipient(s) will be voted on at the annual meeting.

7. Old Business

K. Streib reported that there was a recent report of water in the basement of Faith Lutheran Church, where we currently store our records. She has spoken to pastor Adam about this. She also indicated that the JSS filing still needs to be worked on. R. Seufert recommended that we find filing space for the secretary's meeting minutes.

8. New Business

G. Allman announced that pianist George Winston will be appearing at this year's Engelbach-Hart concert.

Respectfully submitted,
Robert Seufert

Jacksonville Symphony Society Budget Comparison Report

	Actual			Budget			2021 Proposed Budget
	2017	2018	2019	2019	2020 Alt 1	2020 Alt 2	
Income							
200 Fundraising/Other Projects							
205 Bake Sale	638	498	733	500	500	0	500
208 Jazz Benefit Event (net)	11,481	8,732	10,825	8,000	8,000	8,000	8,000
212 Talent Among Us (net)	212	-422	-326	0	1,000	1,000	1,000
213 New Fundraising Event (net)	0	0	0	0	6,000	6,000	4,000
214 No Show Gala (net)	0	4,677	2,670	5,000	6,000	0	5,000
215 Superconductor	0	0	0	8,000	0	0	0
216 Cultural Special Event	0	980	0	1,000	0	0	0
Total 200 - Fundraising/Other Projects	12,331	14,465	13,902	22,500	21,500	15,000	18,500
300 Earned Income							
302 Single Admissions	6,452	7,157	4,498	7,400	5,000	1,500	5,000
310 Subscriptions	9,450	9,430	7,210	9,460	9,600	5,500	9,600
314 Program Ad Sales	12,800	11,244	9,130	13,000	11,000	5,750	11,000
315 Sponsorships	16,750	16,000	16,240	20,000	18,500	7,000	18,500
Total 300 Earned Income	45,452	43,831	37,078	49,860	44,100	19,750	44,100
320 Support Revenue							
322 Subscriber Contributions	14,675	18,020	16,460	16,000	19,000	4,000	15,000
323 Corporate Matching Grants	250	250	250	250	0	0	0
324 Grants	0	0	5,000	0	5,000	5,000	5,000
325 Member Contributions - Other	4	1,177	155	0	0	0	0
327 Illinois Arts Council Grant	2,800	4,600	5,600	2,300	5,000	5,000	5,000
328 Endowment Contribution	125	112	177	0	0	0	0
329 Non-Member Contributions	0	0	0	0	2,000	0	2,000
331 In Kind Services							
Total 320 Support Revenue	17,854	24,159	27,642	18,550	31,000	14,000	27,000
370 Other Income							
380 Checking Account Interest	12	15	11	12	12	12	12
385 Miscellaneous Revenue	0	0	0	0	0	0	0
390 Endowment Earnings	1,229	3,837	20,117	1,200	2,000	2,000	2,000
Total 370 Other income	1,241	3,852	20,128	1,212	2,012	2,012	2,012
Total Income	76,878	86,307	98,750	92,122	98,612	50,762	91,612
Expenses							
410 Payroll Expenses							
401 Salaries - Artistic							
401.1 Orchestra Musician's Salary	19,550	25,515	24,600	25,500	25,000	11,145	25,000
401.2 Soloist/Contractual Fees	1,500	2,400	1,000	3,500	4,000	3,000	4,000
401.3 Accompanists Salary	0	175	0	350	0	0	0

**Jacksonville Symphony Society
Budget Comparison Report**

401.4 Chorale Director Salary	1,400	1,400	1,400	1,400	1,400	700	1,400
401.5 Music Director Salary	12,800	12,800	12,800	12,800	12,800	12,800	12,800
Total 401 Salaries - Artistic	35,250	42,290	39,800	43,550	43,200	27,645	43,200
402 Salaries - Other							
402.1 Orchestra Manager Salary	1,675	2,010	2,010	2,010	2,010	1,005	2,520
402.2 Production Manager Salary	0	50	0	360	600	300	600
Total 402 Salaries - Artistic	1,675	2,060	2,010	2,370	2,610	1,305	3,120
403 Administrative Personnel							
403.1 Controller Salary	0	0	0	0	0	0	0
403.2 Executive Director Salary	12,800	12,800	12,800	12,800	12,800	12,800	12,800
Total 403 Administrative Personnel	12,800	12,800	12,800	12,800	12,800	12,800	12,800
411 Taxes - Payroll	3,510	4,190	4,264	4,300	4,300	3,200	4,300
410 Payroll Taxes Other	0	0	0	0	0	0	0
Total 410 Payroll Expenses	53,235	61,340	58,874	63,020	62,910	44,950	63,420
500 Other Expenses							
502 Accounting Fees	0	0	60	0	1,815	1,815	1,815
503 Advertising	1,385	720	724	1,000	1,400	1,000	1,400
515 Dues & Fees	706	707	733	850	0	0	0
518 Receptions	0	0	0	0	150	0	150
523 Insurance	2,597	2,442	2,951	2,600	3,000	3,000	3,000
530 Office Expenses & Other	131	1,870	902	2,000	500	500	500
532 Postage, Mailing Service	608	793	1,265	1,500	1,200	900	1,200
533 Printing	3,267	3,479	3,914	4,000	3,500	2,350	3,500
534 Music Rental and Purchases	815	2,182	1,544	3,000	3,000	1,500	3,000
538 Building & Rent	0	360	0	360	0	0	0
540 Office Supplies	669	298	461	500	0	0	0
540.2 Awards and Placques	35	0	0	100	300	300	300
541 Telephone & Internet	234	322	409	324	360	360	360
543 Travel	7,974	12,408	11,804	10,000	12,000	6,000	12,000
601 In Kind Expenses							
Total 500 Other Expenses	18,421	25,581	24,766	26,234	27,225	17,725	27,225
Total Expenses	71,656	86,921	83,641	89,254	90,135	62,675	90,645
Net Income (Loss)	5,222	-614	15,109	2,868	8,477	-11,913	967

JSS Nominating Committee Report
June 7, 2021

2022

1. Charley Frank
2. Sara Deddo
3. Jean Truesdell
4. Sean Rose
5. Kim Streib
6. Jerry Bauer

2023

1. John Steckel
2. Jim Ringle
3. Miles Atkins (Student)
4. Neal Hart

2024

1. Jacob Smetters
2. Nate Paulus
3. Garry Frederickson

Officers:

President:	Kim Streib
Vice President	Open
Secretary	Open
Treasurer	John Steckel

Elected Bd Members Rolling Off at End of Term:

Robert Seufert

New Board Members (Class of 2024):

Nate Paulus
Miles Atkins (Student)
Garry Frederickson

**Jacksonville Symphony Society
2020/2021 Board Member Roster**

11/9/2020

Members	Class	Home Phone	Work Phone
Quarles, Hope K., Interim Executive Director/Orchestra Manager hopequarles@jaxsym.com 601 W Morgan St, Apt 3C, Jacksonville, IL 62650 Business Administrator, Rammelkamp Bradney	Employee	630-903-1180 (c)	217-245-6177
Allman, Dr. Garrett, Music Director gnallman@ic.edu 16 Westfair Drive Apt B; Jacksonville, IL 62650 Retired Professor - at Illinois College	Employee	245-8886 370-9808 (c)	245-3411

Jacksonville Symphony Society 2020/2021 Board Member Roster

11/9/2020

	Members	Class	Home Phone	Work Phone
1	Streib, Kimberly- President jkds@frontier.com 601 Locust St, Jacksonville, IL 62650 CPA - Governor's Office of Management and Budget	2021	243-5257	217-370-3759 (c)
2	OPEN - Vice President			
3	Seufert, Robert- Secretary robert.seufert@frontier.com 105 S. Elm St.; Winchester, IL 62694 Retired MacMurray Professor	2021	742-5777 (h)	
4	Steckel, John - Treasurer steckejo@gmail.com 135 Pine St, Jacksonville, IL 62650 Teacher, Morrisonville School District	2023	217-371-8481 (c)	
5	Bauer, Jerry Jerry@rblawyers.net 1529 S Whittier, Springfield, IL 62704 Attorney for Rammelkamp Bradney PC- Springfield	2021	312-497-8691 (c)	
6	Chapman, Elaine chapman@mail.ic.edu 102 Westwinds Dr., Jacksonville, IL 62650 Professor of Biology	2023	217-243-3179	
7	Deddo, Sara deddo.sara@ic.edu Teacher, Our Saviors School	2022	815-721-4680 (c)	
8	Frank, Charles ballytore@frontier.com 236 Park Street; Jacksonville, IL 62650 Retired electronics technician	2022	245-2284	

Jacksonville Symphony Society 2020/2021 Board Member Roster

11/9/2020

	Members	Class	Home Phone	Work Phone
9	Hart, Neal nealhart@sundial.com 209 S. Charles; Arenzville, IL 62611 Retired College Professor	2021	997-2369	
10	Ringle, Jim ferjfr@aol.com 404 Melrose, Jacksonville, IL 62650 Retired	2023	245-5595	
11	Rose, Sean sean.rose1968@icloud.com 135 Pine St., Jacksonville, IL 62650 Music Teacher/Choir & Band Director - O.S.S. & Routt Catholic High School	2022	217-495-2659 (c)	243-8621
12	Smetters, Jacob redsmet@hotmail.com 627 Water Tower Rd., Jacksonville, IL 62650 Music Teacher at Jacksonville High School	2021	847-436-5471 (c)	
13	Truesdell, Jean Harlow- travel2@mchsi.com 202 Westwinds Dr., Jacksonville, IL 62650 Retired JHS Teacher	2022	217-245-2285	
14	Student Rep	2021		
15	Student Rep 2	2022		
	Weller, Susan, Honorary Director dentist1982@live.com 857 West State Street, Jacksonville, Illinois 62650 Dentist/Owner		245-0224	243-1114

**Jacksonville Symphony Society
Committee Structure Matrix
November 7, 2020**

	<i>Executive</i>	<i>Mktg & Publicity</i>	<i>Membership</i>	<i>Finance & Endow</i>	<i>Nominating</i>	<i>S/H & Ushers</i>	<i>Talent Among Us</i>	<i>Jazz Benefit</i>	<i>Other Event</i>	<i>Advertising Sales</i>	<i>Bylaws</i>	<i>Youth Concert</i>
Kim Streib, President	C			X	C		C	X		X	X	
Robert Suefert, Secretary	X		C	X			X					
John Steckel, Treasurer	X			C			X					
Garrett Allman, Music Director	X											
Hope Quarles, Interim Executive Director	X	X			X							
Jerry Bauer			X	X							C	
Elaine Chapman						C		CC				
Sara Deddo		X				X						X
Charley Frank					X						X	
Neal Hart			X				X	X				
Jim Ringle		C								C		
Sean Rose		X										X
Jacob Smetters			X				X					
Jean Truesdell					X			CC				C
Sonie Smith						X						
Patty Nelson						X		X				
Cathy Nelson								X				
Another Community Member						X						